

ASKHAM BRYAN PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 17th September 2020 at 7pm using remote access.

PRESENT:

Councillor	Andrew Steele (Chair)		
Councillors	Kathryn Smith	Kirsty Smahon	Simon Peers
	Mark Walker		

In attendance: Ward Cllr. Anne Hook and the locum Clerk.

1 APOLOGIES: No apologies had been received. It was noted that two Councillors had not attended (or were close to having not attended) a Parish Council (PC) meeting for six months and therefore would cease to be Councillors under Section 85 of the Local Government Act 1972. The difficulties of attending meetings held remotely were noted but opportunities to join the meeting by telephone had not been taken. The Clerk had circulated relevant Yorkshire Local Councils Associations communications in April and again on 29th August, he had circulated a document to all Councillors on 16th September and had written to Cllr. Hopwood. The Clerk would notify City of York Council and write to both Councillors on expiry of the six-month period.

2 DECLARATIONS OF PECUNIARY INTEREST: None

3 PUBLIC PARTICIPATION

There were no members of the public present.

4. TO APPROVE AND SIGN THE MINUTES OF THE MEETINGS OF THE PARISH COUNCIL HELD ON 20th AUGUST 2020.

It was **resolved** that the minutes of the meeting of the PC held on 20th August 2020 having been circulated, be approved and that the Chair be authorised to sign.

5. PLANNING

a. Planning Applications Received

- 20/01535/TCA - 4 The Court, Main Street - Crown reduce Horse chestnut 10-15%; crown lift 2.5m on neighbour's driveway - tree works in a Conservation Area
- 20/01625/TCA - Cherry Tree House 68 Main Street - Fell 2no. Cherry trees in a Conservation Area
- 20/01695/TCA - 89 Main Street, Askham Bryan, York - Fell Ash tree in a Conservation Area

The PC had **no objections** to any of the above.

b. Planning Decision Notices Received

- 20/01225/FUL - London Bridge Filling Station 235 Tadcaster Road - Installation of 2no. EV charging bays with associated infrastructure. Approved.
- 20/01358/TCA - Greystones 90 Main Street - Fell 2no. Leylandii trees in a Conservation Area. Approved.

The above decisions were noted.

6 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT

No report had been received.

7 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook arrived during the charity meeting which followed and gave her report once that meeting had finished. She had been dealing with parking concerns on Mill Lane which had been raised by a resident and

advised that the Ward Cllr. for Woodthorpe, Simon Daubeney, had reported the concerns about the caravan (see correspondence below).

8 OTHER MATTERS

8.1 Clerk's Salary. It was noted that the NJC (National Joint Council) had agreed a cost of living salary increase for Clerks employed on their pay scales backdated to 1st April 2020 and that the Clerk would be paid in line with this agreement under the terms of his contract of employment.

8.2 Treasure Hunt. It was noted that the Treasure Hunt raised £140.

9 FINANCE

9.1 Bank Reconciliation.

The Responsible Financial Officer (RFO) reported that the bank balance as of 10th August 2020 was £4,632.19. The RFO reported that £404.55 VAT had been reclaimed, this being for the Financial Year 2018/19 (the 2019/20 claim having been received earlier in the year).

9.2 Report of invoices to be paid in September/October

- Clerk's Salary 01/06/20 to 30/06/20 plus deductions payable to HMRC.

Cllr. Peers would submit an expenses claim for street signs for the October meeting. It was noted that the bank had set up the RFO as a full power signatory but without access to account management empowering the signatories with such access to set the level of access. The RFO was chasing the bank in order to get Cllr. Smith added as a signatory. It was noted that earmarked reserves (e.g. money raised at the quiz night) were not shown separately on the accounts giving a misleading impression of the financial situation. It was also noted that the payment for the 2019 playground inspection had come from the charity account. The RFO would address both these matters for the October meeting and meanwhile a copy of the 2019 play equipment inspection report be obtained.

10 CORRESPONDENCE

A list of correspondence received since the last meeting (items 112-121) had been circulated and the contents noted. In addition, an email had been received (125) just after the agenda papers were circulated. This was a resident concerned about a caravan. Councillors were aware of this and had established that it was one individual using a caravan covered in duct tape. Cllr. Smith had seen posts on Social Media and noted that the police had been informed but had not been able to deal as no laws had been broken. The Clerk would forward the resident's email to City of York Council with a covering comment expressing support for the resident's comments.

Cllr. Peers suggested that a process be established so that posts on Social Media be considered as part of the correspondence report. He reported a post regarding a bush on a grass verge affecting a resident's ability to park there. He would refer the resident to City of York Council.

11 DATES OF MEETINGS FOR 2020-2021

The dates of PC meetings for 2020 were noted as follows; 15 October and 19 November 2020. These meeting to be held using remote access until current restrictions are relaxed.

The dates of PC meetings for 2021 were noted as follows; 21 January, 18th February, 18th March, 15th April, 20th May, 17th June, 15 July, 19 August, 16 September, 21 October and 18 November.

The meeting closed at 8:05pm (Ward Cllrs. report taken after the Charity meeting)

Signed

DRAFT